



Faculdade de Motricidade Humana
Universidade Técnica de Lisboa



National Association of Emergency
Medical Technicians

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**MEMORANDUM OF UNDERSTANDING
BETWEEN
NATIONAL ASSOCIATION OF EMERGENCY MEDICAL TECHNICIANS
AND
FACULDADE DE MOTRICIDADE HUMANA**

Whereas, the PHTLS Division of the National Association of Emergency Medical Technicians (NAEMT) and the PHTLS PORTUGAL - FMH (Faculdade de Motricidade Humana) believe that it is in the best interest of the Emergency Medical Services (EMS) system and EMS personnel internationally to develop and implement a program to standardize the management and dissemination of the PreHospital Trauma Life Support (PHTLS) program, and WHEREAS, both organizations have concluded that their cooperative efforts are required to accomplish this objective, NOW, THEREFORE, the above-named organization agrees to participate in the operation of PHTLS;

FURTHER, the above-named organizations agree that:

- The PHTLS PORTUGAL - FMH will abide by all of the standards that are approved by the PHTLS Executive Council.
- The PHTLS PORTUGAL - FMH will establish a PHTLS office at their location with appropriate office space, support services and will appoint an individual who will serve as the PHTLS staff person within that country. Names of administrative personnel Address, phone numbers, fax numbers, and e-mail address of this office must be kept current with the PHTLS



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International office.

- The PHTLS PORTUGAL - FMH will designate a Territorial PHTLS Coordinator and Territorial Medical Director who will be approved by the National PHTLS Executive Council in consultation with the PHTLS Chairman. The terms of appointment will be consistent with those established for other PHTLS regions/territories.
- The PHTLS PORTUGAL - FMH will insure that prior to conducting the first program in Portugal at a minimum, the proposed Medical director, Course coordinator, and affiliate faculty, will attend a PHTLS Instructor program in the United States. This will be accomplished with the approval of the PHTLS Chairman. Additional instructor candidates from PHTLS Portugal/FMH may attend a PHTLS Instructor course conducted in a neighboring country with the approval of the PHTLS International Coordinator.
- The PHTLS PORTUGAL - FMH will insure that when scheduling an initial PHTLS program a minimum of three PHTLS International Faculty, from the United States, will be present at this initial program.
- PHTLS International Faculty serves without honoraria, business class airline travel and lodging/meal expenses will be covered by the PHTLS PORTUGAL - FMH.

These arrangements must be conformed, and financial arrangements completed, 30 days prior to the first course.

- The PHTLS PORTUGAL - FMH will not be permitted to disseminate the PHTLS Program into other countries/territories. Any interest on the part of other countries for introduction of the course must be approved by the PHTLS Executive Council. PHTLS Instructors from the PHTLS PORTUGAL



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- FMH may be asked to be a part of a team of PHTLS International faculty that visit neighboring countries/territories.
- The PHTLS PORTUGAL - FMH will develop a quarterly reporting system for the PHTLS program for dissemination of volume statistics, and any additional information that is appropriate to the success of PHTLS and this agreement.
- The PHTLS program will insure that the PHTLS PORTUGAL - FMH will be kept updated on all revisions of the PHTLS course and materials which are copyrighted. This material will be sent to the PHTLS office located within the headquarters of the FMH located in:

PHTLS PORTUGAL - FMH
Faculdade de Motricidade Humana- UTL
Estrada da Costa
1495-688 Cruz Quebrada
Portugal
- The PHTLS PORTUGAL - FMH will purchase all PHTLS support materials from the National PHTLS office and the provider and instructor textbooks from as assigned distributor for our publisher. The current edition of PHTLS materials must be used.
- The PHTLS PORTUGAL - FMH will receive an invoice for payment of the per student surcharge quarterly from the National PHTLS office. It will be calculated on receipt of the quarterly statement of course activity. Payment is required based on a U.S dollar valuation within 30 days of receipt of the invoice.
- Translation rights must be negotiated with the PHTLS Executive Council and our publisher.



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- The PHTLS course must be offered to any EMS personnel without consideration for one's race, creed, color, sex, or disability.
- The PHTLS PORTUGAL - FMH will not, without the specific approval of the PHTLS Executive Council, name and trademark or represent or imply approval or endorsement of PHTLS of any product, program or service. Any such proposed name or trademark use or approval or endorsement is to be submitted to the National PHTLS Office in writing sufficiently in advance so as to permit appropriate review and consideration by PHTLS.
- This memorandum of understanding will be automatically renewed every two years or, until amended, from the date of the signing of this agreement. An annual evaluation of the services performed by PHTLS PORTUGAL - FMH will be conducted by the PHTLS Executive Council.
- Any proposed amendment or recommendation for termination by the PHTLS PORTUGAL - FMH must be submitted (120) days in advance and is subject to the approval of both organizations.
- This memorandum of understanding may be amended or terminated, by the PHTLS Executive Council without the approval of the PHTLS PORTUGAL - FMH if there are any quality assurance/quality improvement or operational issues that come to the attention of the PHTLS Executive Council.

This letter of agreement shall be effective on the date on which authorized representatives of both organizations have affixed signatures.



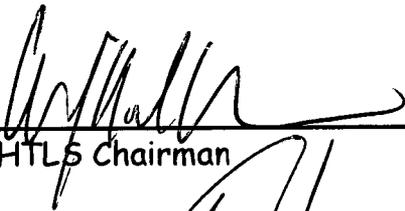
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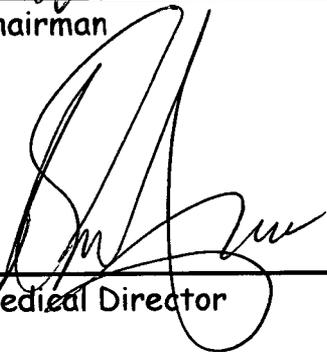


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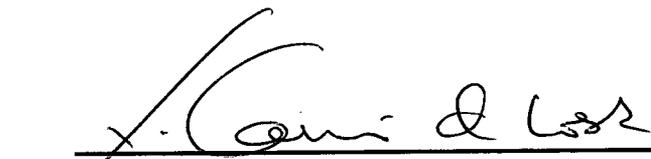
For the National Associations
Emergency Medical Technicians:

For the Faculdade de Motricidade
Humana:


PHTLS Chairman


PHTLS Medical Director


NAEMT President


Prof. Doutor Francisco Carreiro da Costa
FMH Dean





Prof. Doutor Fernando Pereira
Enf.º Armando Almeida
PHTLS Portugal Coordinators



Dr. Pedro Moniz Pereira
ATLS Portugal Coordinator
PHTLS Portugal Medical Director

Date: March 2002